



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
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MACHINE READABLE PASSPORT (MRP) APPLICATION FORM

IMPORTANT: PLEASE TYPE OR PRINT ALL ENTRIES LEGIBLY.

FOR OFFICIAL USE ONLY (To be filled in by Consular Assistant/Clerk)

New New Passport Number: _____
 Renewal Service Number: _____
 Replacement due to Loss/Damage/Mutilation Date of Issue: _____
 OR Number: _____
 Fee: _____

4.5 x 3.5 cm photo

PASTE HERE

Processed by: _____ Signing Officer: _____

LAST NAME: _____ FIRST NAME : _____ MIDDLE NAME : _____

Date of Birth: _____ Place of Birth: _____ Age: _____

(Ex. 01 January 2000)

Male Female Citizenship: _____ Citizenship acquired by: Birth Election/Naturalization Marriage
 RA 9225 Others _____

Civil Status: Single Minor Married Widow Divorced Separated Marriage Annulled
 If married, name of spouse: _____ Citizenship of Spouse: _____

Address in Spain/Andorra/Islas Baleares: _____

Occupation: _____

Address of Occupation: _____

Telephone Number: _____

Mobile Number: _____

Email Address: _____

Address in the Philippines: _____

IMMIGRATION STATUS:

Permanent Resident Tourist Businessman Student Seaman Others, please specify: _____

Name of Father: _____

Single/Maiden Name of Mother: _____

Citizenship of Father: _____

Citizenship of Mother: _____

Address of Parents: _____

Contact Numbers: _____

Have you ever been issued a Philippine passport before this application? Yes _____ No _____

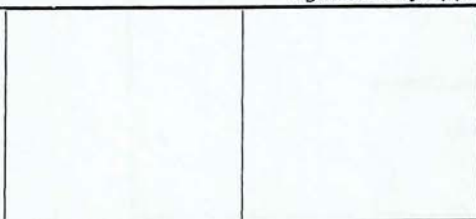
If yes, give passport details:

Passport Number: _____ Date Issued: _____ Issuing Office/Post: _____

I SOLEMNLY SWEAR UNDER PENALTY OF LAW THAT I am a Filipino; I am the person in the attached photograph; the thumbmarks in this form are mine; I have never made false representations in any of my passport applications; the statements made on this Application Form are true and correct; and the attached supporting documents are authentic.

 Signature of Applicant

 Date



LEFT RIGHT
 THUMBMARK

4.5 x 3.5 cm photo

PASTE HERE

4.5 x 3.5 cm photo

PASTE HERE

REMARKS:
 Received Cancelled Passport:

Received New Passport:

Date:

CONSENT OF PARENT/S

I/WE HEREBY CONSENT to the passport application of my minor child _____.

 Signature of parents over printed name

Date of release:

LIST OF REQUIREMENTS

A. PASSPORT RENEWALS

<ol style="list-style-type: none"> 1. Four (4) copies of 4.5 x 3.5 cm photos (colored with royal blue or dark blue background). Photo must show applicant in decent attire with collar and sleeves. 2. Present original passport and photocopy of pages 1, 2, 4, 6, and 32. 3. Photocopy of Tarjeta de Residencia/Permiso de Trabajo. For residents of Andorra, the equivalent documents. 4. For married women who opt to use their husband's surname, submit: Authenticated Marriage Contract. 	<ol style="list-style-type: none"> 5. For married women who opt to retain their maiden name, submit: <ul style="list-style-type: none"> -An affidavit stating that she opts to retain her maiden name even after her marriage. -For marriages that have been annulled, submit the duly authenticated Amended Marriage Certificate from the NSO, indicating that the marriage has been annulled, and for widows who opt to revert to their maiden name, the authenticated Death Certificate of their deceased spouse. 6. Other documents as may be required by the Consular Officer.
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B. LOST PASSPORT

<ol style="list-style-type: none"> 1. PERSONAL APPEARANCE OF THE APPLICANT IS REQUIRED. 2. Three (3) copies of 4.5 x 3.5 cm photos (colored with dark blue or royal blue background). Photo must show applicant in decent attire with collar and sleeves. 3. Police Report (DENUNCIA). For Andorra applicants, the equivalent police report. 4. An affidavit explaining how the passport was lost shall be executed by the applicant at the Consular Office. 5. Submit a duly authenticated BIRTH CERTIFICATE. 	<ol style="list-style-type: none"> 6. If birth certificate of applicant is not available, submit the following: <ul style="list-style-type: none"> -An authenticated Certificate of Non-Availability of Record issued by the Office of the Civil Registrar General (NSO). -Baptismal Certificate -Joint affidavit of two (2) disinterested persons regarding the circumstances of the applicant's birth -Photocopy of applicant's lost passport, if available. NOTE: The authenticity of applicant's lost passport will have to be confirmed by the issuing office. 7. Waiting period: Fifteen (15) working days
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C. FOR CHILDREN OF FILIPINO CITIZENS BORN ABROAD

<ol style="list-style-type: none"> 1. PERSONAL APPEARANCE OF THE APPLICANT IS REQUIRED. 2. Duly accomplished passport application form signed by both parents. 3. Duly accomplished <u>Report of Birth of Child Born Abroad</u> signed by both parents or original NSO issued Birth Certificate of the minor applicant, if available. 4. Four (4) copies of 4.5 x 3.5 cm photos of the applicant (colored with royal blue or dark blue background). 5. Three (3) photocopies of Certificado Literal de Nacimiento issued by the Registro Civil and duly legalized by: <ul style="list-style-type: none"> ➤ TRIBUNAL SUPERIOR DE JUSTICIA DE LA COMUNIDAD DE CATALUÑA (entrar por Paseo Lluís Companys s/n 1º piso Secretaría, Calle Buenaventura Muñoz No. 1, Tel. 93-486-6183; Office hours: 10:00am to 1:00pm) <p style="text-align: center;"><i>For others, please check with the Comunidad Autonoma where the minor applicant was born.</i></p> 6. NSO Authenticated Marriage Contract if parents were married in the Philippines. <ul style="list-style-type: none"> • If parents were married in Spain/Islas Baleares, submit three (3) photocopies of the Marriage Contract duly legalized by the TRIBUNAL SUPERIOR DE JUSTICIA DE LA COMUNIDAD where the marriage was celebrated. • For marriages celebrated in Andorra, three (3) photocopies of the Marriage Contract of parents duly legalized by equivalent authorities. 7. Three (3) photocopies of Libro de Familia (page 1 up to where the child's name is indicated). 8. Three (3) photocopies each of parents' passport and tarjeta de residencia/DNI. The original shall be presented for verification.
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D. PASSPORT FEES

-PASSPORT RENEWAL	€50,00
-LOST PASSPORT	€90,00
-AFFIDAVIT OF LOSS	€25,00
-REGISTRATION OF BIRTH	€25,00
-MAILING FEE (Certificado-Urgente)	€6,00

NOTE: Applications by mail (Certificado-Urgente) should be addressed to the Philippine Consulate General, Avinguda Diagonal 497, 5ª planta, 08029 BARCELONA. All payments should be made through GIRO POSTAL only. CHECKS ARE NOT ACCEPTED.

E. LIST OF SUPPORTING DOCUMENTS

1. Voter's affidavit from COMELEC or certified true copy thereof.
2. Driver's license
3. NBI clearance
4. SSS or GSIS ID
5. Baptismal certificate
6. School records, Transcripts, Diploma
7. Income Tax Returns
8. Government Service Record
9. Seaman's Book
10. Marriage Contract
11. PRC ID

F. IMPORTANT REMINDERS

<ol style="list-style-type: none"> 1. Passport applications shall be filed in the nearest Philippine Embassy or Consulate nearest to the applicant's place of residence. 2. PASSPORTS UNCLAIMED AFTER 60 DAYS WILL BE CANCELLED per Memorandum Circular 33-88 3. Upon release of the applicant's new passport, check all entries/data therein. 4. Submit all required supporting documents on time to avoid delay. Incomplete passport application will be returned to the applicant.
